



Job Description

Job Title: Events Floor & Bar Staff	Rates of Pay: See below
Department: Events	Reporting to: Events Manager

The Clandeboye Lodge is one of Northern Ireland's top events and wedding venues, hosting over 300 events per year, from small gatherings to gala and awards dinners attended by 300 guests.

Our aim is to provide exceptional standards of service delivered by a helpful, courteous team. Whenever possible, we always try to schedule shifts in such a way that you will be able to enjoy a good work/life balance with both day time and evening time shifts. If you are a college, university, or vocational courses student, we'll always try to schedule shifts around exams.

Job description:

Your main duties and responsibilities include, but are not limited to:

- Providing a warm welcome and friendly atmosphere to all guests
- Use of tablets and point of sale equipment to process drinks orders
- Serving of coffee & tea, wine & beverages and light snacks
- Ensuring that tables are constantly cleared and drink orders efficiently prepared
- Assisting with event set ups
- Compliance with health & safety and food safety regulations, and cleanliness & hygiene standards
- Taking part in departmental induction, on the job and departmental training to advance your personal development
- Carrying out any other related duties within the hotel

Essential requirements:

Experience in a similar role is preferred.

- Be at least 18 years old with a clear desire to work in a customer facing position
- Be confident in your abilities to deliver what guests ask for and follow through with what you have promised
- Be empathetic when interacting with guests and colleagues

- Be able to work shift patterns, mainly between 12noon and 8pm and be available to work day-time, evenings and weekends

Your rewards:

In addition to your basic pay*, all tips can be retained or shared with the team. We give everyone reasonable hours, flexibility wherever we can, free staff meals on shifts, free uniforms and a contribution to taxi fares if you do not have your own transport.

Rate of pay:

Under 18: £10.28

Age 18-20: £10.58

Age 21 and over: £12.48

If you want to treat your friends and family, we'll give you 50% off food, special family and friends rates for overnight stays and reduced green fees at Blackwood Golf.

How to apply:

Please **send your CV** to jobs@clandeboyelodge.co.uk. Make sure to state the job you are applying to so that we can consider your application.

The Clandeboyelodge is an Equal Opportunity Employer. To comply with current NI legislation, all applicants are required to **complete an equality questionnaire**. Please complete the questionnaire online [here](#).